

:: 2005 Oceans Deep Concert and Event Rider ::

Event Agreement and Information Form, p. 1

Thank you for choosing Oceans Deep! Please sign, complete, and retain one copy of the following forms for your records and send one copy to the address *below. This form is required so that you may know what physical, technical and personnel arrangements Oceans Deep requires and so that we may know how to compliment your ministry and serve you in an excellent manner.

ORGANIZATION _____ **PHONE (____)** _____

STREET ADDRESS _____

CITY _____ **STATE/PROV** _____ **ZIP** _____

CONTACT PERSON _____ **PHONE (____)** _____

DATE(s) OF EVENT(s) _____ **TIME(s) OF EVENT(s)** _____

TYPE OF EVENT (Please select one)

- Full Worship Concert Guest Worship Leading
- OD Sound & Worship Seminar OD Sound Seminar OD Worship Seminar
- Guest Ministry (explain): _____ Other (explain): _____

TYPE OF GROUP WE'RE SERVING (use back if you need more space)

Please tell us about the group you are intending for us to serve. Please indicate any important information about your group and their needs or expectations:

Physical Arrangements (please initial in the space beside each description)

OCEANS DEEP MISSION CONTRIBUTION

_____ Oceans Deep typically operates on freewill offerings. Organizations often choose to guarantee a financial contribution above the offerings received. Please select and fill out one of the following options.

- \$ _____ Contribution plus a freewill offering (single service/event)
- \$ _____ Contribution plus a freewill offering (multiple services/events)
- \$ _____ Flat honorarium (single service/event)
- \$ _____ Flat honorarium (multiple services/event)

If possible, Oceans Deep would prefer for a check made out to "Oceans Deep Worship Ministries" to be issued at the time of departure from your church or venue.

CANCELLATION POLICY

_____ In the event of cancellation or rescheduling less than 2 weeks prior to an event, Oceans Deep requests a reimbursement of \$75 for time and expenses.

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Physical Arrangements (continued)

CHILDCARE (unless otherwise noted)

_____ Oceans Deep is a family ministry and as such, we travel with our children. On sight childcare by a happy and anointed female will be needed for 2 children (Emily, 6 and Hannah, 4) during all rehearsals, sound checks and events. We ask that light snacks (cheese, crackers, fruit – no candy, please) and water be provided prior to an event for our children.

TRAVEL, MEALS and HOUSING (unless otherwise noted)

_____ All travel, meals and housing are asked to be taken care of by the hosting organization. Please confirm all arrangements verbally with Jamie before purchasing tickets, making hotel reservations, host home arrangements or meal arrangements due to the fact that touring schedules may necessitate changes. If air travel is necessary, please purchase tickets for 2 adults and 2 children.

Technical Arrangements (please initial in the space beside each description)

SOUND SYSTEM

_____ Oceans Deep most often uses the existing sound system of the given venue. Our standard input requirements are 3 mic (xlr) inputs and 2 direct boxes. We also ask that corresponding numbers of Mic cables, 2 wooden stools (30" bar type, without backs), and 3 music stands be provided.

STAGE MONITORS

_____ 2 wedge monitors and at least 1 monitor mix (preferably two) are asked to be provided.

DIGITAL PROJECTOR

_____ Because of the amount of worship and multimedia that our live events require, we ask that a projection system capable of projecting Power Point presentations and also video or DVD footage be provided. A computer with software that is capable of running Power Point 2000 or later, a VCR and a DVD player are also asked to be provided.

SOUND CHECK

_____ We ask that a qualified sound tech be available for sound check at least 1 and ½ hours previous to the event start time. We ask that a qualified projector tech be available at least ½ hour previous to the event start time for loading and proofing the Power Point presentation and other media.

LIGHTING

_____ Our preference is for the hosting venue to be equipped with the ability to either fade or reduce lighting at key moments during our live events. Follow spots are encouraged, but not essential.

MERCHANDISE TABLE

_____ One standard 8' table is asked to be provided for our free ministry tools and other sales merchandise.

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Personnel Arrangements (please initial in the space beside each description)

PERSONNEL

_____ All of the previously mentioned technical positions are asked to be staffed by the hosting organization. Because the majority of our venues are churches, we understand that few of these positions are staffed by paid professionals. Our hope and preference is to have the most able-bodied, gifted and anointed technical team possible.

MERCHANDISE

_____ We ask that a friendly and responsible person be provided to assist with setup, sales and tear down. Our preference is for a person with the Gift of hospitality who is not afraid to facilitate sales in a warm manner.

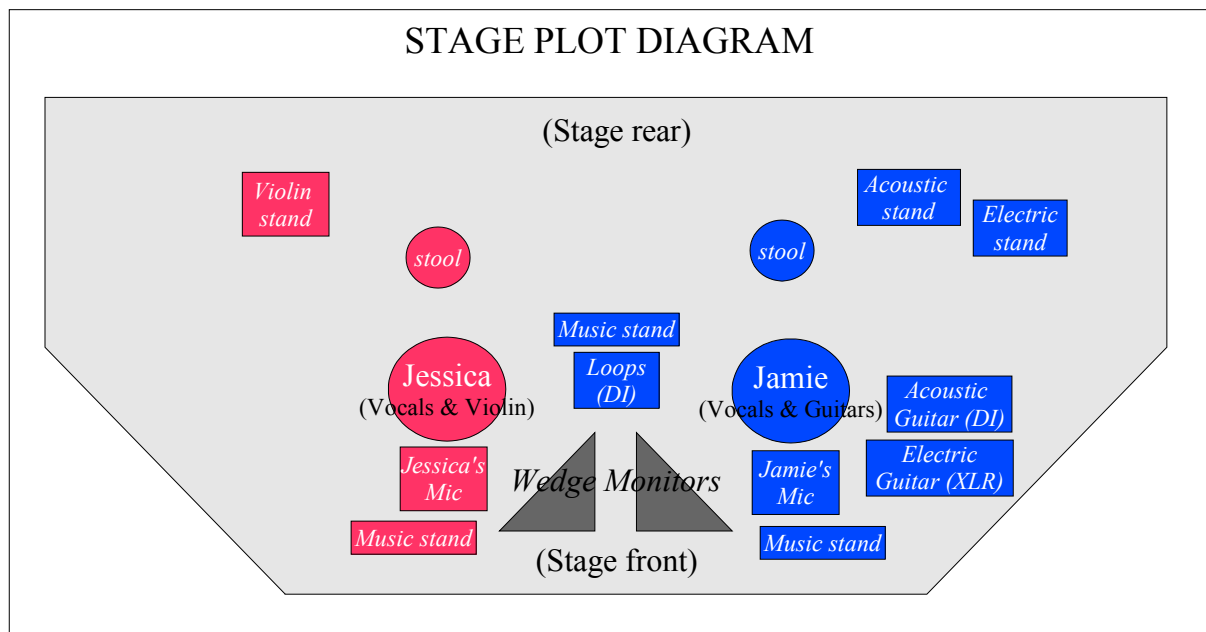
GREETERS & USHERS

_____ We ask that an adequate number of greeters and ushers be provided to suit the size and expected attendance. We ask that ushers be ready with salvation materials (furnished by the hosting organization) and prepped on receiving an offering. We also ask that either an usher or greeter be assigned the task of taking head counts: 1) on attendance, 2) people who received Jesus for the first time, and 3) people who responded to our other altar calls.

SETUP & TEARDOWN

_____ We ask that 2 volunteers be provided for setup and tear down. Our preference is for this team to have the stage, wedge monitors, stools and cables set prior to our arrival. Please refer to the "Stage Plot Diagram" for our standard stage setup. We also ask that this team be present at the time of our arrival to help with unloading and stay after the event to help us pack up.

STAGE PLOT



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_____ All of the music, video and text used during Oceans Deep concerts or events is copyright protected and cannot be lawfully recorded, broadcast, reproduced or distributed without written permission from the copyright holder. Spoken messages or testimony may be recorded, broadcast, reproduced or distributed without written permission from Oceans Deep.

About Your Event or Service (please fill out all areas)

ANYTHING WE SHOULD KNOW UP FRONT (use back if you need more space)

Please indicate any information about you, your event, your mission, your organization, your people, or anything else that would be important for us to know up front:

SCHEDULE OF EVENT (use back if you need more space)

Please write out or attach the schedule for this proposed event with Oceans Deep. Please include start and desired end time for Oceans Deep and a complete schedule for the event – including start/end times for any other speakers, singers or performers that are scheduled adjacent to or concurrent with Oceans Deep:

PRESENTATION AREA (use back if you need more space)

Please tell us about the platform, stage area or other area that we will be presenting our ministry from. Please include approximate dimensions and physical description:

WHAT YOU HOPE TO ACCOMPLISH (use back if you need more space)

Please tell us what reasonable fruit, benefit or outcome you are hoping to see evidenced in your people because of the ministry of the Holy Spirit working through Oceans Deep for this event:

I have read and understand all of the above. By signing this document I declare that I will do my best to honor God in the way that I, and my organization, care for Oceans Deep personnel.

Signature of Pastor or CEO

____ / ____ / ____
Date

Signature of Key Contact (omit if same as above)

____ / ____ / ____
Date

*Mail signed copy to: Oceans Deep Worship Ministries c/o Jessica Kirby
3964 Abbey Way
North Vernon, IN 47265